



susan chenoweth
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COMPUTER SKILLS InDesign CS5.5 QuarkXPress 6.0 Photoshop CS5.5 Illustrator CS5.5
 Microsoft Word Mac 2011 PowerPoint MS Office 2011
 MAC & IBM Systems Operation

FINE ARTS SKILLS Photography Printmaking Mixed Media Sculpture

EDUCATION **Bachelor of Science** degree in **Graphic Design**, 1992
FROSTBURG STATE UNIVERSITY, Frostburg, Maryland

Associate of Arts degree in **Business Administration**, 1988
VILLA JULIE COLLEGE, Stevenson, Maryland

Continuing Studies course in **Multimedia Design**
MARYLAND INSTITUTE COLLEGE OF ART, Baltimore, Maryland

EXPERIENCE **ON- & OFF-SITE FREELANCE** **PRODUCTION ARTIST & GRAPHIC DESIGNER**
 DECEMBER 1997 TO PRESENT
 Various assignments which utilize my proven ability to understand client concerns, meet deadlines, and work directly with designers, art directors, and printers. Skills include (but are not limited to) creating page layout and design, templates, and style sheets; scanning; layout, copyfitting, editing, and copy correction for direct mailers, slides, brochures, books, newsletters, and magazines; prepress. Clients have included: Rutka Weadock, Marriner Marketing, Doner Direct, The Johns Hopkins Bloomberg School of Public Health, Kaiser Permanente, The Stern Agency, Grafik Communications, Kate Tallent Design & Communications, Design Nut, and Cotter Integrated.

MEDICALLIANCE, INC. **PRODUCTION SPECIALIST**
 NOVEMBER 1995 TO DECEMBER 1997
 Layout of educational materials on MAC, including speaker slide and poster presentations. Handled all production and pre-press. Co-created and maintained an archiving system for the design and production department.

PROSTAFF TEMPORARY SERVICES **COMPUTER OPERATOR & CLERICAL ASSISTANT**
 JULY 1994 TO NOVEMBER 1995
 Created graphic presentation materials for the Director of Financial Analysis & Special Projects on an IBM platform at Johns Hopkins Bayview Medical Center.

J. SCHOENEMAN **GRAPHIC DESIGNER**
 MAY 1993 TO JUNE 1994
 Produced postcards, bill inserts, and four-color ads for J. Schoeneman and its retailers. Directly involved in printing process of various projects.

GPS TECHNOLOGIES, INC. **LAYOUT & PRODUCTION EXPERT**
 JUNE 1992 TO JANUARY 1993
 Layout of textbooks and lesson plans. Trained staff in Macintosh-based graphics applications.